



COMMUNITY DEVELOPMENT DEPARTMENT TEMPORARY INSPECTIONS PROTOCOL

The City of Alpharetta is still conducting business with many ongoing changes in an effort to prevent the potential spread of COVID-19. Social distancing are actions that communities can take to reduce face-to-face contact, which may help reduce the spread of the disease. Therefore, in order to protect our team, as well as the public, we are implementing the following “No-Contact” inspection protocols:

GENERAL “NO-CONTACT” PROTOCOLS

- All inspection types are still being performed on a daily basis.
- Inspectors will ensure that the public is not on site while inspections are being conducted and/or that a distance of six (6) feet is maintained between themselves and contractors during the inspections.
- Plan review and inspection results will be logged into the system from within each inspector’s assigned vehicles.

BUILDING AND EROSION CONTROL INSPECTIONS

- Interior inspections of single-family residential projects by Building Inspectors will be on a case-by-case basis. You may verify with the inspections department at 678-297-6080.
- Applicants will be required to provide photographs of the initial erosion control installation to the assigned Land Development Inspector and hold pre-construction meetings over the phone.
- Erosion Control Inspections, where it is determined that the Land Development Inspector must leave their vehicle, will follow the general “No-Contact” protocol listed above.

OTHER LAND DEVELOPMENT INSPECTIONS (Including Design Review Board & Zoning Inspections)

- For development storm installation, contractors will be required to provide photographs, along with storm structure numbers to the assigned Land Development Inspector.
- Applicants shall email photographs for Design Review Board & Zoning finals.
- If photographs are sufficient, inspections may be passed electronically.
- Land development inspectors will complete windshield inspections of all roadways under construction and construction sites to be sure there are no public safety hazards.
- All other land development inspections will follow the general “No-Contact” protocols listed above.
- In most cases photos can be emailed to inspector.

CODE VIOLATION INSPECTIONS

- Code violation inspections will be on a complaint-basis only.
- Code Enforcement Officers will conduct as many inspections from within their vehicles as possible.
- For inspections where it is determined that physically walking the site is needed, the general “No-Contact” protocols listed above will be followed.

PERMITTING

All Trade Permits and ENG Permits can be obtained through our online portal at

<http://permits.alpharetta.ga.us/permits/template/login.aspx>

Building and LDP Permits can be obtained through www.eplansolution.com

Permits and Certificates of Occupancy will be handled through email, you may call 678-297-6080 for instructions