

City of Alpharetta Commercial Site Initiation Procedures

1. All site superintendents must attend the City of Alpharetta "Fundamentals of Erosion Control" course, presented in cooperation with the City of Roswell and The Georgia Soil and Water Conservation Commission, or the "Fundamentals of Erosion and Sedimentation Control" course offered at the University of Georgia. A copy of the Certificate of completion must be posted on site. The course is offered on the first Thursday of every month. Call the Engineering Department at 678-297-6200 for information and registration.
2. Upon receiving stamped plans and the yellow Soil Erosion & Sedimentation Control Permit, call the Engineering Department at 678-297-6200 for an onsite pre-construction meeting with the Arborist. The only land disturbance allowed prior to the Arborist signing the Permit is minimal brush cutting for the installation of tree protection devices.

Do not install erosion control devices until yellow card is signed by the Arborist

3. Call the Engineering Department for an onsite pre-construction inspection with a Land Disturbance Inspector to receive the blue Land Disturbance Permit. All perimeter erosion and sediment control devices must be properly installed as required by plans, prior to initial inspection. If required, two copies of the NPDES Notice of Intent must be presented to the inspector at this time. The approved plans with city signatures and stamps must be on site at all times.

No other work shall begin until approved permits are posted.

4. Complete and sign Erosion and Sediment Control Pre-construction Notice including 24-hour contact information at pre-construction inspection with Land Disturbance Inspector
5. Storm sewer installation must be inspected by Land Disturbance Inspector.
6. Deceleration / acceleration lanes and driveway aprons must be inspected by Land Disturbance Inspector and/or Georgia Department of Transportation. Copies of Compaction test results must be submitted to the Land Disturbance Inspector.

**Failure to comply with these procedures may result
In a STOP WORK ORDER and FINES.**

City of Alpharetta Engineering / Public Works Department
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(678) 297-6200 fax (678) 297-6201