



Existing Apartment Occupancy

Site					Notes:
Address Posted	<input type="checkbox"/>]Pass	<input type="checkbox"/>]Fail	<input type="checkbox"/>]N/A	<input type="checkbox"/>]Unk	_____
Fire Lanes	<input type="checkbox"/>]Pass	<input type="checkbox"/>]Fail	<input type="checkbox"/>]N/A	<input type="checkbox"/>]Unk	_____
Knox Box	<input type="checkbox"/>]Pass	<input type="checkbox"/>]Fail	<input type="checkbox"/>]N/A	<input type="checkbox"/>]Unk	_____
Gate Access Switch	<input type="checkbox"/>]Pass	<input type="checkbox"/>]Fail	<input type="checkbox"/>]N/A	<input type="checkbox"/>]Unk	_____
Extinguishers					Notes:
Extinguisher Maintenance	<input type="checkbox"/>]Pass	<input type="checkbox"/>]Fail	<input type="checkbox"/>]N/A	<input type="checkbox"/>]Unk	_____
Extinguisher mounted	<input type="checkbox"/>]Pass	<input type="checkbox"/>]Fail	<input type="checkbox"/>]N/A	<input type="checkbox"/>]Unk	_____
Extinguisher accessible	<input type="checkbox"/>]Pass	<input type="checkbox"/>]Fail	<input type="checkbox"/>]N/A	<input type="checkbox"/>]Unk	_____
Extinguisher Test Records Not Available	<input type="checkbox"/>]Pass	<input type="checkbox"/>]Fail	<input type="checkbox"/>]N/A	<input type="checkbox"/>]Unk	_____
Extinguisher Discrepancies Not Corrected	<input type="checkbox"/>]Pass	<input type="checkbox"/>]Fail	<input type="checkbox"/>]N/A	<input type="checkbox"/>]Unk	_____
Emergency Lights					Notes:
Emergency Light monthly test records	<input type="checkbox"/>]Pass	<input type="checkbox"/>]Fail	<input type="checkbox"/>]N/A	<input type="checkbox"/>]Unk	_____
Emergency Light annual test records	<input type="checkbox"/>]Pass	<input type="checkbox"/>]Fail	<input type="checkbox"/>]N/A	<input type="checkbox"/>]Unk	_____
Emergency lighting adequate	<input type="checkbox"/>]Pass	<input type="checkbox"/>]Fail	<input type="checkbox"/>]N/A	<input type="checkbox"/>]Unk	_____
Exit signs properly illuminated	<input type="checkbox"/>]Pass	<input type="checkbox"/>]Fail	<input type="checkbox"/>]N/A	<input type="checkbox"/>]Unk	_____
Directional exit signs adequate	<input type="checkbox"/>]Pass	<input type="checkbox"/>]Fail	<input type="checkbox"/>]N/A	<input type="checkbox"/>]Unk	_____
Emergency lighting operable	<input type="checkbox"/>]Pass	<input type="checkbox"/>]Fail	<input type="checkbox"/>]N/A	<input type="checkbox"/>]Unk	_____
Hydrants					Notes:
Annual Hydrant Maintenance	<input type="checkbox"/>]Pass	<input type="checkbox"/>]Fail	<input type="checkbox"/>]N/A	<input type="checkbox"/>]Unk	_____
Hydrants Accessible	<input type="checkbox"/>]Pass	<input type="checkbox"/>]Fail	<input type="checkbox"/>]N/A	<input type="checkbox"/>]Unk	_____
Hydrant reflective tape	<input type="checkbox"/>]Pass	<input type="checkbox"/>]Fail	<input type="checkbox"/>]N/A	<input type="checkbox"/>]Unk	_____
Adequate fire flow from hydrants	<input type="checkbox"/>]Pass	<input type="checkbox"/>]Fail	<input type="checkbox"/>]N/A	<input type="checkbox"/>]Unk	_____
Hydrant three-year flow test	<input type="checkbox"/>]Pass	<input type="checkbox"/>]Fail	<input type="checkbox"/>]N/A	<input type="checkbox"/>]Unk	_____
Fire Alarm					Notes:
Annual Fire Alarm Test and Inspection	<input type="checkbox"/>]Pass	<input type="checkbox"/>]Fail	<input type="checkbox"/>]N/A	<input type="checkbox"/>]Unk	_____
System smoke detector sensitivity	<input type="checkbox"/>]Pass	<input type="checkbox"/>]Fail	<input type="checkbox"/>]N/A	<input type="checkbox"/>]Unk	_____
All devices operable	<input type="checkbox"/>]Pass	<input type="checkbox"/>]Fail	<input type="checkbox"/>]N/A	<input type="checkbox"/>]Unk	_____
Deficiencies corrected	<input type="checkbox"/>]Pass	<input type="checkbox"/>]Fail	<input type="checkbox"/>]N/A	<input type="checkbox"/>]Unk	_____
Smoke Detectors					Notes:
Monthly Test Records	<input type="checkbox"/>]Pass	<input type="checkbox"/>]Fail	<input type="checkbox"/>]N/A	<input type="checkbox"/>]Unk	_____
Single station smoke detectors operable	<input type="checkbox"/>]Pass	<input type="checkbox"/>]Fail	<input type="checkbox"/>]N/A	<input type="checkbox"/>]Unk	_____
Sprinkler System					Notes:
Annual Fire Sprinkler Inspection	<input type="checkbox"/>]Pass	<input type="checkbox"/>]Fail	<input type="checkbox"/>]N/A	<input type="checkbox"/>]Unk	_____
Semi-Annual Waterflow records	<input type="checkbox"/>]Pass	<input type="checkbox"/>]Fail	<input type="checkbox"/>]N/A	<input type="checkbox"/>]Unk	_____
Spare sprinkler heads available	<input type="checkbox"/>]Pass	<input type="checkbox"/>]Fail	<input type="checkbox"/>]N/A	<input type="checkbox"/>]Unk	_____
Special sprinkler wrench available	<input type="checkbox"/>]Pass	<input type="checkbox"/>]Fail	<input type="checkbox"/>]N/A	<input type="checkbox"/>]Unk	_____
FDC Visible and Appropriate Signage	<input type="checkbox"/>]Pass	<input type="checkbox"/>]Fail	<input type="checkbox"/>]N/A	<input type="checkbox"/>]Unk	_____
FDC Accessible	<input type="checkbox"/>]Pass	<input type="checkbox"/>]Fail	<input type="checkbox"/>]N/A	<input type="checkbox"/>]Unk	_____
Deficiencies corrected	<input type="checkbox"/>]Pass	<input type="checkbox"/>]Fail	<input type="checkbox"/>]N/A	<input type="checkbox"/>]Unk	_____
Valves supervised	<input type="checkbox"/>]Pass	<input type="checkbox"/>]Fail	<input type="checkbox"/>]N/A	<input type="checkbox"/>]Unk	_____
Riser room signage	<input type="checkbox"/>]Pass	<input type="checkbox"/>]Fail	<input type="checkbox"/>]N/A	<input type="checkbox"/>]Unk	_____
Fire Pump					Notes:
Annual Fire Pump Test	<input type="checkbox"/>]Pass	<input type="checkbox"/>]Fail	<input type="checkbox"/>]N/A	<input type="checkbox"/>]Unk	_____
Weekly pump run log	<input type="checkbox"/>]Pass	<input type="checkbox"/>]Fail	<input type="checkbox"/>]N/A	<input type="checkbox"/>]Unk	_____
Fire/Smoke Doors					Notes:
Unit doors self closing	<input type="checkbox"/>]Pass	<input type="checkbox"/>]Fail	<input type="checkbox"/>]N/A	<input type="checkbox"/>]Unk	_____
Closers operable	<input type="checkbox"/>]Pass	<input type="checkbox"/>]Fail	<input type="checkbox"/>]N/A	<input type="checkbox"/>]Unk	_____



Existing Apartment Occupancy

Fire/Smoke Doors

Fire doors latching]Pass]Fail]N/A]Unk

Notes:

Electrical

Electrical panel clearance of 30 inches]Pass]Fail]N/A]Unk

Electrical junction boxes covered]Pass]Fail]N/A]Unk

Extension cords not in permanent use]Pass]Fail]N/A]Unk

Notes:

Exit Access and Doors

Exit access and doors unobstructed]Pass]Fail]N/A]Unk

No keyed locks on inside of exit doors]Pass]Fail]N/A]Unk

Speical Locking arrangements]Pass]Fail]N/A]Unk

One releasing action on exit doors]Pass]Fail]N/A]Unk

Interior Finish Acceptable]Pass]Fail]N/A]Unk

Notes:

Storage Areas

No combustibile materials in equipment rooms]Pass]Fail]N/A]Unk

Storage/Hazardous areas protected]Pass]Fail]N/A]Unk

No storage in exit enclosures]Pass]Fail]N/A]Unk

Proper flammable liquid storage]Pass]Fail]N/A]Unk

LP Gas tanks/burners 10 feet from]Pass]Fail]N/A]Unk

LP Gas tanks not stored in building]Pass]Fail]N/A]Unk

Waste Accumulation]Pass]Fail]N/A]Unk

Notes:

Miscellaneous

Chimney / Dryer Vent Maintenance]Pass]Fail]N/A]Unk

Fire Safety Information Posted]Pass]Fail]N/A]Unk

Compressed gas cylinders secured]Pass]Fail]N/A]Unk

Open Permits]Pass]Fail]N/A]Unk

Violations from previous report corrected]Pass]Fail]N/A]Unk

Other items need repair]Pass]Fail]N/A]Unk

Summons to be Issued]Pass]Fail]N/A]Unk

Notes:

