

## Instructor Proposal

Please email completed form to <a href="mail-hand-deliver">arts-culture@alpharetta.ga.us</a> or mail/hand deliver to 238 Canton St, Alpharetta, GA 30009 (678)297-6135

## **Cultural Services Class Seasons (Check one)**

Fall & Winter	Spring	Summer	
Instructor's Name:			
Are you representing a company?			
Name of Company:			
Proposed Class Title:	About the Class Being Prop		
What age group(s) is your proposal for? Youth (4-12) Teen (13-16) Adult (16+)  If age is specific to your proposal (example - youth 6-8 years only) please specify age group you want to target:			
Class size minimum:	Class size maximum:		
Second choice of start date for class	to begin:Secor	choice of start/end <b>time:</b> nd choice of start/end <b>time:</b> ill be contacted if your second choice is selected.	
Single Day Workshop: Short session (2-4 classes): Multi Session: Number of classes total: Time Length of class: Hours Min			

Location where class is to be held? Arts Center Log CabinOther location?
Supplies (Check one)
Student will not need supplies Instructor will provide supplies. Student to pay \$ to instructor at first day of class.
Student will bring own supplies
What is your proposed fee for a class? (Please consider the 75/25 revenue split of class fees with the Cultural Services Division when calculating class fees)
Please list all supplies needed if student to purchase:
**All courses require a photo as an example of work being proposed. Photo must be of your own work or work that is approved for marketing purposed. Please only send quality images with high resolution to <a href="mailto:arts-culture@alpharetta.ga.us">arts-culture@alpharetta.ga.us</a>
ADMINISTRATIVE USE:
Notes:
Program:approved declined
Class Dates: Times: Poom:

Alpharetta Arts Center
238 Canton St, Alpharetta, GA 30009 - (678) 297-6135
www.alpharetta.ga.us/arts